

## ACFA'S COMMITMENT TO COVID-19 SAFETY IN THE WORKPLACE

- ACFA's Workplace Trainers and Assessors are all double vaccinated for Covid-19 to ensure your workplace and their own safety
- ACFA has a COVID Safe Plan in place for both head office and training staff out on the road
- All staff are equipped with appropriate PPE and hygiene supplies
- Staff are not to attend work if they are unwell.
- ACFA is appropriately set up to continue to deliver training online if practicable

### WHEN VISITING STUDENTS AT THE WORKPLACE, TO MANAGE COVID-19 RISK ACFA STAFF:

- Will oblige to show their vaccination digital certificate prior to entry. Due to privacy laws ACFA is unable to send vaccination certificates via email.
- Will follow your workplace COVID Safe Plan and workplace safety measures
- Will practice physical distancing and wear masks in accordance to individual organisation policy and/or NSW Health Directives.
- Where possible, ACFA staff will organise to conduct training/bookwork outside in open air.
- Will **NOT** share personal iPads or iPhones during this period to sign electronic paperwork to reduce risk.

### ACFA'S REQUEST FOR WORKPLACE STAKEHOLDERS:

- To have a Covid Safe Plan implemented and following safety measures
- To implement strategies to minimise traffic, or people congestion to ensure the training can be conducted at a safe distance and in open spaces.
- To follow physical distancing requirements and wear masks in accordance to the appropriate NSW Health directives.
- To confirm your organisations COVID Safe measures by completing the COVID Safe Checklist.